

Community Liaison Committee Meeting Wednesday October 26th 2016 at 6:00p.m.

Present: Samantha Vite, Sandra Vaughan, Erica Thomson, Angela Burns, Cam Kilgour, Karen Haberman, Jason Burke, Andy Smith, Angela Burns, Nicole Mirante, Charles Barnes, Sunil Issac

Regrets:

| Item/Discussion | Action |
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| <p>1. Welcome & Recap of Sept. 28th meeting</p> | |
| <p>2. CLC Terms of Reference and Membership Agreement</p> | <ul style="list-style-type: none"> • Communication line between neighbourhood and community, concern about language in reflecting the role of the committee. There is a difference between liaison and volunteering, consultation between all parties. <i>Changes made on attendee copies and initialled.</i> • Terms of reference, p2, liaison committee should not provide platform for events. Maybe in the future but current focus should be on transition. • Group should be facilitating integration into the community. No one obligated to participate, not main function of the committee. Long-term goal is integration of the facility into the community. • Role of committee is to hear from residents, feedback from members- not responsible for bringing volunteers to CONC • Rephrasing necessary • Leave terms open until next meeting to allow for new members to join. Deadline next m, add "draft 2" to agenda. Will reword actions and bring copies to open house. |

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| | <ul style="list-style-type: none"> • Performance measures, “engage partners to implement activities...” related to role of the committee? |
| 3. Review of Group Communication Strategy | <ul style="list-style-type: none"> • Potential to implement online forum- may be premature. Will revisit in the future when regular communication is necessary. • Between meetings, will use email and phone call. Sam remains primary contact |
| 4. Volunteer Opportunities with CONC | <ul style="list-style-type: none"> • Open house- availability given from group members. • Invite people to ‘sneak preview’. Offer private tours after fully operational. • Sign-in sheet with contact info for those interested in future tours. |
| 5. Group Forum | <ul style="list-style-type: none"> • Engagement of clients is crucial-drop-in schedule, events, programs-building community rather than just providing shelter • Potential for residents committee in the future, invite members to CLC meetings • Shouldn’t think about residents joining committee, should focus on getting rid of shelter-must connect residents to means of acquiring housing • Housing worker on site every Thursday, majority of residents only in shelter a few nights. • Bring housing speakers to future meetings • Emergency shelter vs. transitional shelter in regards to what programs are offered/available – community sees shelter as “emergency only” |
| 6. Scheduling of Future CLC meetings | <ul style="list-style-type: none"> • Change from Weds to Tues –Nov. 29 doors at 6, meeting at 6:15 • Issues raised during open house brought back to the group |