



Christie Ossington Neighbourhood Centre (CONC)

The Christie Ossington Neighbourhood Centre (CONC) is inviting applications from qualified candidates for the volunteer position of:

Board of Directors, Treasurer

Volunteer Position Overview

Are you looking to volunteer your skills with an organization that makes a difference?

The Christie Ossington Neighbourhood Centre is looking for a community member with experience and expertise in accounting and finance—plus a passion for solving issues of homelessness and food access, and a strong knowledge of the non-profit sector—to join the Board of Directors as Treasurer.

Founded in 1993, Christie Ossington Neighbourhood Centre (CONC) is a multi-service agency in West Downtown Toronto providing essential and innovative services for vulnerable community members. To learn more about CONC and our programming, please visit www.conccommunity.org

Required Qualifications

- Professional accounting and finance proficiencies.
- Accounting Designation is not required, but preference to CPAs, or individuals working towards their CPA are considered an asset.
- Skilled in organization of work and written communication, and documentation skills.
- Experience or knowledge of the non-profit sector and shelter/housing sector.

Commitment

- Attend Board meetings. The Board meets the last Wednesday of every month.
- Participate in Board special events and other meetings as requested.
- Fulfill a two-year term which may be renewed (pending approval of the Board and CONC members at the AGM).
- Willingness to devote an average of 5-7 hours per month to CONC business.

How to Apply:

Please submit your resume and cover letter, via email to Samantha Vite, Senior Advisor, at samantha@conc.ca by no later than 5:00pm on Wednesday, November 10, 2021.

Please note: to qualify for this volunteer position, you must be fully vaccinated. We recognize the importance of a diverse workforce and encourage applications from Aboriginal persons, LGBTQ2SI-identified persons, members of a visible minority, and persons with a disability. Accommodations are available on request for candidates taking part in all aspects of the selection process. *We thank all candidates for their interest, however only those selected for an interview will be contacted.*